



Bay Area Rural Transit

Application for Employment

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

PERSONAL INFORMATION

				Date	Last
Name					
	Last	First	Middle		
Present Address					
	Street	City	State	Zip	
Permanent Address					
	Street	City	State	Zip	
Phone No.					
Referred By					
				Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EMPLOYMENT DESIRED

Position	Date You Can Start	Salary Desired	First
Are You Employed Now? <input type="checkbox"/> Yes <input type="checkbox"/> No			
		If So May We Contact Your Present Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Middle
Ever Applied to this Company Before? <input type="checkbox"/> Yes <input type="checkbox"/> No		Where? When?	

EDUCATION

Name and Location of School	Circle Last Year Completed	Did You Graduate?	Subjects Studied and Degree(s) Received
High School	1 2 3 4	Yes No	
College	1 2 3 4	Yes No	
Trade, Graduate, Business or Correspondence School	1 2 3 4	Yes No	

Are there any other experiences, skills, or qualifications which you think would especially qualify you for employment with BART?

GENERAL

Are you related to anyone who is currently employed by Bay Area Rural Transit? If yes, please specify:

Name of Relative(s)	Relationship	Position

Do you have a valid Driver's License? Yes No

If yes, issued by what state? _____ Driver's License # _____

Do you have current automobile liability insurance? Yes No

Do you have a CDL? Yes No Passenger Endorsement Yes No

If yes, what classifications? _____

Have you ever been convicted of, or plead no contest to, any felony or misdemeanor for violation of any federal law, Wisconsin law, any laws of any other state or ordinances of any municipality or are there any criminal charges pending against you?

(Not necessary to include traffic violations.) Yes No

If yes, please list jurisdiction (location), date(s), and charge(s):

Have you ever tested positive, or refused to test, on any pre-employment drug or alcohol test administered by an employer to which you applied for, but did not obtain, safety-sensitive transportation work covered by USDOT agency drug and alcohol testing rules during the past two years?

Yes No

If yes, have you been evaluated by a Substance Abuse Professional (SAP) as required by 49 CFR Part 40, Subpart O (40.285)?

Note: A written report from the SAP is required.

Yes No

If yes, did you complete USDOT's Return-to-Duty process, including follow-up testing, as required by 49 CFR Part 40, Subpart O?

Note: A written report from the SAP is required.

Yes No

EMPLOYMENT HISTORY List below your last four employers, starting with the last one first.

Date Month and Year	Name and Address of Employer	Phone Number	Supervisor	Salary (upon leaving)	Position	Reason for Leaving
From						
To						
From						
To						
From						
To						
From						
To						

REFERENCES List below three persons not related to you, whom you have known at least one year.

Name	Address	Phone Number	Position	Years Acquainted
1				
2				
3				

If you are to be hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background check. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing by an authorized Company representative.

If I am offered employment I agree to submit to a medical examination and drug test, if required, before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, if required, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that acceptance of this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Date

Signature

Return to:
 Bay Area Rural Transit
 P.O. Box 612
 2216 E 6th St
 Ashland, WI 54806