

BAY AREA RURAL TRANSIT

OFFICIAL BART COMMISSION MINUTES

March 19th, 2020

Location: BART Office Center, Ashland, WI
Excused:
Absent: Lawyer
Alternate
Guests: Lloyd Hartwell, Robert Blanchard, Andy Maday, Robin Thomas
BART Employees Pat Daoust
Presiding: Doersch

<u>Roll Call</u>	
Benton	X
Berlin	X
Doersch	X
Dougherty	X
Lawyer	
Niemes	X
Oswald	X
Pufall	X

Call to Order: 3:05 PM Present: Benton, Berlin, Doersch, Dougherty, Niemes, Oswald, and Pufall

Approval of agenda: **M** Pufall **2** Niemes Approved unanimously Motion Carries

Approval of Minutes:
 January 16th, 2020 **M** Pufall **2** Berlin Approved unanimously Motion Carries

Public Comments: Members from Bad River Transit are present and questioning what BART will be doing in response to the COVID-19 Pandemic, Daoust explained this will be discussed in the Managers' Report.

Managers' Report:

Staffing: Daoust stated BART is in the process of hiring drivers for the expansion routes in Price and Iron Counties. BART is also looking to hire a new mechanic, as the current mechanic was not a good fit for the position.

Lo/No Bus: Daoust stated the charging station location in Washburn has been narrowed down to 4 possible locations. Oswald questions who the owner of the charging station will be, Daoust explains that BART will ultimately be the owner but the possible revenue from other people using the charger still needs to be developed.

Large Bus Bids: Daoust stated large bus bids were due in on 3/13/20 and he will be reviewing them soon. BART has a grant for replacing two large buses

Bus Repairs: Daoust stated 25% of the parts budget has been used due to major expenses on several buses.

Grants: Daoust stated BART's 2020 operating grant has been approved.

Board Room Use: Daoust stated a snowmobile safety class was at BART in February that went well, future classes will be held at BART as well.

COVID-19: Daoust stated he has been working with other transit systems to see what they're doing to combat COVID-19. BART is taking precautions such as disinfecting buses frequently, not charging fares, ordering masks and hand sanitizer to be placed on the bus. The bus cleaner has been brought in more frequently to handle the demand of extra sanitizing. Reduction in service hours is in the works as well as having demand services only. Discussion followed.

M – to adopt Reduction of Service in event of Emergencies Policy with grammar changes: Berlin **2** Niemes Approved unanimously
 Motion Carries

Projects needing attention:

Electronic Communications and Information System Usage: Daoust stated this policy is a requirement of Insurance, discussion followed.

M – to adopt policy: Berlin **2** Oswald Approved unanimously Motion Carries

D&A Policy: Daoust stated FTA required updates and WisDOT has approved the updated policy, discussion followed.

M – to adopt policy: Berlin **2** Niemes Approved unanimously Motion Carries

Finances:

Financial reports: 2019

P & L 2019 Actual vs Prev year: Daoust went over report. Any questions contact Daoust

P & L 2019 Actual vs Budget: Daoust went over report. Any questions contact Daoust

Financial reports: 2020

Ridership Report & Graph 2020: Daoust went over report. Any questions contact Daoust

P & L 2020 Actual vs Prev year: Daoust went over report. Any questions contact Daoust

P & L 2020 Actual vs Budget: Daoust went over report. Any questions contact Daoust

2020 Balance Sheet vs Prev Year: Daoust went over report. Any questions contact Daoust

M – Accept and place financial reports on file: Berlin **2** Oswald Approved unanimously Motion Carries

Misc. Items: Oswald proposed writing a thank you card to Eades and Hambuch for their time on the BART board, Daoust will have card available for next meeting. Pufall expressed a thank you to Daoust for handling this situation.

Reports, Comments, Questions: None

Adjournment

End: 4:00 PM